

## About Us

Formally known as the Harvey Telecentre, the Harvey Community Resource Centre (HCRC) is a non-government, not-for-profit organisation that has been serving the Harvey community since 2002.

Community Resource Centres (CRCs) are friendly, locally owned and operated service and information centres. Over 100 centres across the State form the Western Australian Community Resource Network, which is supported by the Department of Primary Industries and Regional Development and the Royalties for Regions initiative.

The HCRC is the community's hub for support services that provide advice and counselling in areas such as; legal aid, finance management, mental health and substance abuse are available on a weekly or fortnightly basis.

Being an Access Point for Services Australia (formerly Dept. Human Services), the community are also offered the opportunity to report and contact Centrelink, Child Support and Medicare via fax, telephone or through their MyGov account.

The provision of opportunities to access training, participate in cultural and community events and conduct business with government agencies enhances community connection.

Our friendly staff are dedicated to providing the best service possible to the local community with professionalism, compassion and integrity.

|                               | Members     | Non-Members |
|-------------------------------|-------------|-------------|
| <b>Newsletter Advertising</b> |             |             |
| 6cm x 6cm                     | \$12.75     | \$15.00     |
| 12cm x 6cm                    | \$14.50     | \$17.00     |
| 1/4 Page                      | \$17.00     | \$20.00     |
| 1/2 Page                      | \$34.00     | \$40.00     |
| Full Page                     | \$51.00     | \$60.00     |
| Advert Design /Hr             | \$27.00     | \$32.00     |
| <b>FOR SALE</b> Ads (2L)      | <b>FREE</b> | \$ 5.00     |

### Room Hire

|                    |            |
|--------------------|------------|
| No Internet        | \$18.50/Hr |
| Including Internet | \$22.00/Hr |

### Video Conferencing Room

|            |            |
|------------|------------|
| Room Hire  | \$25.00/Hr |
| Daily Rate | \$110.00   |

Video-conference meeting set up will attract a fee of \$32.00 per hour if platforms other than what are already used by our CRC are requested.

### Whiteboard Hire

|         |         |         |
|---------|---------|---------|
| Per Day | \$42.50 | \$50.00 |
|---------|---------|---------|

### Community Garden

|            |              |
|------------|--------------|
| Membership | \$10.00/Year |
| Plot Hire  | \$25.00/Year |

**Membership costs only \$10.00 per year**  
*Join as a member as soon as possible and take advantage of the reduction in charges across the board.*



## Services Price List

5 Gibbs Street, Harvey W.A. 6220

**P: 08 9729 1669**

F: 08 9729 1649

E: admin@harveycrc.com.au

W: www.harveycrc.com.au

  @harveycrc

### Opening Hours

Monday - Friday 8.30am - 2.30pm



**Members Non-Members**

**General Computer Use**

Unassisted Free Free

**Internet Access**

Up to 1 hour  
Unassisted Free Free

Extended Time after  
First hour \$3.00 \$4.00/Hr

Seniors (1 hour) Free Free

**Wifi**

Up to 1 hour Free Free

**Emailing/Scanning**

Sending an Email \$1.50 \$2.00  
Scanning to a USB \$0.85 \$1.00  
*Service provided by staff only*

**Facsimile**

Sending \$0.60/Page  
Receiving \$0.10/Page  
International \$5.00

**Spiral Binding**

Per Booklet \$6.80 \$8.00  
*Including Front & Back Cover*

**Folding**

Per Page \$0.05 \$0.10

**eTax**

Processed by Staff \$35.70 \$42.00

**Members Non-Members**

**Printing/Photocopying**

**Black & White 80Gsm Copy Paper**

A4 Single Sided Free \$0.10  
A4 Double Sided \$0.10 \$0.20  
A3 Single Sided \$0.20 \$0.30  
A3 Double Sided \$0.30 \$0.40  
Bulk A4 (SS/100) \$0.10 \$0.15

**Colour 80Gsm Copy Paper**

A4 Single Sided \$0.60 \$0.80  
A4 Double Sided \$1.00 \$1.20  
A4 Colour Paper \$0.60 \$0.80  
A3 Single Sided \$0.80 \$1.00  
A3 Double Sided \$1.40 \$1.60  
A4 Card (Additional) \$0.35 \$0.40

**Colour Photo Printing**

A4 (20x25cm) \$6.50 \$7.50  
4"x6" (10x13cm) \$1.25 \$1.50  
5"x7" (12x17cm) \$3.00 \$3.50

**Label Printing**

Black/White \$2.50 \$3.00  
Colour \$4.00 \$4.50  
*Per Page*

**Laminating**

A4 Page \$1.00 \$2.00  
A3 Page \$2.50 \$4.00  
Business Cards × 10 \$3.50 \$5.00  
Business Cards × 100 \$27.20 \$32.00

Posters  
*Please See Staff for Prices of Larger Posters*

**PLEASE NOTE**

**A standard fee of \$32.00 per hour will be charged for our staff to provide their services. These will be calculated at a pro-rata rate, i.e. \$8.00 for a 15 minute job**

**Members Non-Members**

**Secretarial Services**

Job Application \$27.20 \$32.00  
*Including Preparation of Books/Resume*

Resume Preparation or Update \$27.20 \$32.00

Resume Transferred to USB \$1.00 \$2.00

Reports (Per Hour) \$27.20 \$32.00

General Typing \$27.20 \$32.00

**Funeral Eulogy Booklet**

Black & White \$1.10 \$1.20  
Colour \$2.80 \$3.50  
*Per Booklet (Printed /Photocopied)*  
Designed by Staff \$27.50 \$32.00

**Computer Training**

30 Mins Tuition \$12.50 \$10.00  
1 Hour Tuition \$27.20 \$32.00  
*One-on-One*

**NLIS Wand Hire**

Per Day \$10.00  
**Deposit of \$100.00 Required**

**Business Cards**

Vistaprint (Pk 250) \$40.00 \$40.00

*Advertised Vistaprint discounts will be subtracted from overall cost.*

HCRC Created Cards \$17.00 \$20.00