

## About Us

Formerly known as Harvey Telecentre, the Harvey Community Resource Centre (HCRC) is a non-government, not-for-profit organisation that has been serving the Harvey community since 2001.

Community Resource Centres (CRCs) are friendly, locally owned and operated service and information centres. 147 Centres across the State form the Western Australian Community Resource Network (WACRN), which is supported by the Department of Primary Industries and Regional Development and the Royalties for Regions initiative.

HCRC is the community's hub for support services that provide advice and counselling in areas such as legal aid, finance management, mental health counselling, and employment support through atWork Australia™ on a weekly or fortnightly basis.

As a Centrelink agency for Services Australia, the community is also supported to report and contact Centrelink, Child Support, Medicare, or My Aged Care via fax, telephone, or through the Centrelink Access Point

The provision of opportunities to access training, participate in cultural and community events and conduct business with government agencies enhances community connection.

Our friendly staff are dedicated to providing the best service possible to the local community with professionalism, compassion and integrity.

### Newsletter Advertising

6cm × 6cm	\$15.00
12cm × 6cm	\$17.00
1/4 Page	\$20.00
1/2 Page	\$40.00
Full Page	\$60.00
Advert Design /Hr	\$32.00
FOR SALE Ads (2Lines)	\$5.00

### Office Space Hire

Per Hour (with or without internet)	\$25.00
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### Community Garden Outdoor Undercover Area

Floor space only	\$50.00 / hr
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Add on packages available (please see staff)

### Video Conferencing Room Hire

*Per hour (normal CRC hours)	\$35.00
*Per day	\$175.00

\*Includes Set up / Clean up + coffee/tea beverages

Additional Staff hours (outside regular CRC hours of operation)	\$50.00 per hour
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### Equipment Hire (per hour)

Whiteboard	\$5.00
Mobile TV	\$50.00
Movie Screen & Projector	\$50.00
VC Connection	\$15.00
Technical Support	\$12.00 / 15 mins



## Services Price List

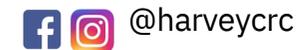
5 Gibbs Street, Harvey W.A. 6220

P: 08 9729 1669

F: 08 9729 1649

E: events@harveycrc.com.au

W: www.harveycrc.com.au



### Opening Hours

Monday to Friday 8.30am - 2.30pm



Department of  
Primary Industries and  
Regional Development



## Computer Use—with or without internet

Up to 30 minutes	Free
Extended time during Peak use periods <i>(calculated in 30 minute increments)</i>	\$5.00

## Wifi

Up to 1 hour	Free
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## Emailing/Scanning

Sending an Email	\$3.00
Scanning to a USB	\$2.00

*Service provided by staff only*

## Spiral Binding

Per Booklet <i>Including Front &amp; Back Cover</i>	\$8.00
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**\*Folding** \$10.00

**\*Guillotine** \$10.00

*\*Per Time - 15 minute increments*



**Extended support provided by HCRC staff will be subject to a service charge.**

**First 30 Minutes FREE!  
Charged at \$10 each 15 minutes  
after the first 30**

## Printing/Photocopying

### Black & White

A4 Single Sided	\$0.20
A4 Double Sided	\$0.40
A3 Single Sided	\$0.40
A3 Double Sided	\$0.70
Bulk A4 (SS/100)	\$3.00
Bulk A4 (DS/100)	\$4.00
Bulk A3 (SS/100)	\$4.00
Bulk A3 (DS/100)	\$5.00

### Colour

A4 Single Sided	\$0.80
A4 Double Sided	\$1.20
A4 Colour Paper	\$0.80
A3 Single Sided	\$1.00
A3 Double Sided	\$1.60
Bulk A4 (SS/100)	\$4.00
Bulk A4 (DS/100)	\$5.00
Bulk A3 (SS/100)	\$8.00
Bulk A3 (DS/100)	\$9.00
A4 Card (Additional)	\$0.40

### Colour Photo Printing

A4 (20x25cm)	\$5.00
4"x6" (10x13cm)	\$0.80
5"x7" (12x17cm)	\$2.00

### Label Printing *(per page)*

Black/White	\$3.00
Colour	\$4.50

### Laminating

A4 Page A3	\$2.00
Page Business	\$4.20
Cards Business × 10	\$5.00
Cards Posters × 100	\$34.00

*Please see staff for prices*

## Office Services *(must be quoted)*

15 minutes (minimum charge) \$10.00

*Includes flyers, posters, letters, transcribing etc*

- Job Application
- Resume Preparation or Update
- Reports
- General Typing
- Funeral Eulogy Booklet

Resume Transferred to USB \$2.00

## Sales

4gb USB Flash Drive \$15.00

## Computer Training

30 Mins Tuition Free  
Every 15 minutes thereafter \$10.00  
*One-to-One*

## NLIS Wand Hire

Per Day \$10.00  
*Deposit of \$100.00 Required*

## Business Cards

Available through Canva or Vistaprint  
*(Calculated according to current charges)*

**must be quoted**



Mentally Healthy WA